0962學期 課程基本資料

系所 / 年級    外文系 3年級    課號 / 班別  46U00030 / B
學分數                2學分    選 / 必修    必修
科目中文名稱    英語演說與溝通技巧    科目英文名稱    English speech and communication
主要授課老師    Joel Wayne McCay    開課期間    一學期
人數上限    21 人    已選人數    22人

起始週 / 結束週 / 上課地點 / 上課時間

第1週 / 第18週 / I221 / 星期3第05節
第1週 / 第18週 / I221 / 星期3第06節
第1週 / 第18週 / I221 / 星期2第02節
第1週 / 第18週 / I221 / 星期2第01節

請各位同學遵守智慧財產權觀念：請勿非法影印。

教學綱要

一、教學目標 (Objective)
• Label the speech communication model; • Explain each element of the speech communication mode; • Emphasize positive speech habits; • Perform speeches with controlled vocal rate, clarity of articulation, pitch variety, intensity, and resonant timbre; • Prepare and present an oral interpretation on a piece of literature / poetry; • Develop strategies to get a message across to another person; • Prepare and present the speech to demonstrate using audio/visual aids, maps, charts, or other hand-on materials to illustrate a sport, craft, musical instrument, process, hobby, etc; • Understand communication principles; • Provide constructive feedback for student speakers and self-evaluation checklists; and • Participate and appreciate the art of choral reading.

二、先修科目 (Pre Course)

三、教材內容 (Outline)
Practical presenting in English is a skill. Speaking with confidence takes practice. Taught from a western perspective, this course explores up-to-date effective verbal presentation techniques that can be mastered, but it will take practice. This two-semester course includes speech improvement drills to improve pronunciation through phonetics based upon a form of “Standard American” speech. Students will have many opportunities to prepare and practice speeches, readings, and gain confidence and skills in presentations.
• Label the speech communication model; • Explain each element of the speech communication mode; • Emphasize positive speech habits; • Perform speeches with controlled vocal rate, clarity of articulation, pitch variety, intensity, and resonant timbre; • Prepare and present an oral interpretation on a piece of literature / poetry; • Develop strategies to get a message across to another person; • Prepare and present the speech to demonstrate using audio/visual aids, maps, charts, or other hand-on materials to illustrate a sport, craft, musical instrument, process, hobby, etc; • Understand communication principles; • Provide constructive feedback for student speakers and self-evaluation checklists; and • Participate and appreciate the art of choral reading.

四、教學方式 (Teaching Method)

五、參考書目 (Reference)
六、教學進度 (Syllabi)

2008/2/27  Introductions, Syllabus  謝喬伊
2008/3/5  Discussion of Visuals, Ch. 2 Describing Change, Adjectives describing the change, Drawing Attention, Transitions Speech Drills - Lessons 6 & 7 / Present  謝喬伊
2008/3/12  Discussion of Visuals, Ch. 2 Graphs, Visual Aids Checklists Speech Drills - Lessons 8 & 9 / Present  謝喬伊
2008/3/19  Discussion of Vocal Delivery, Ch. 3 Voice, Breathing Correctly, Volume, Pace/Rate, Exercises Speech Drills - Lessons 10 & 11 / Present  謝喬伊
2008/3/26  Discussion of Vocal Delivery, Ch. 3 Articulation, Intonation, Pitch, Stress, Pause, Checklist, Exercises Speech Drills Lesson 12 / Present  謝喬伊
2008/4/2  Holiday (for Wednesday class) Speaking Practice (Tuesday class)  謝喬伊
2008/4/9  Prepare for Mid-term Exam: “Presentation Project using PowerPoint” Speech Drills Lesson 13 / Present  謝喬伊
2008/4/16  Prepare for Mid-term Exam: “Presentation Project using PowerPoint” Speech Drills Lesson 14 / Present  謝喬伊
2008/4/23  Mid-term Exam Project  謝喬伊
2008/4/30  Discussion of Non-Verbal Delivery, Ch. 4 Facial Expressions, Smile, Eye Contact Exercises, Checklist Speech Drills - Lesson 15 / Present  謝喬伊
2008/5/7  Discussion of Non-Verbal Delivery, Ch. 4 Gestures, Appearance, Western Attire Exercises, Checklist Speech Drills – Lesson 16 / Present  謝喬伊
2008/5/14  No class  謝喬伊
2008/5/21  Discussion of Conclusion, Ch. 5 Summary, Closure, Memorable, Questions, Effective Conclusions, Checklist Speech Drills – Lesson 17 / Present  謝喬伊
2008/5/28  Discussion of Conclusion, Ch. 5 Types of Questions Speech Drills – Lesson 18 / Present  謝喬伊
2008/6/4  Discussion of Survival Techniques, Ch. 6 Ways of Thinking, Self-control, Audience Speech Drills – Lesson 19 / Present  謝喬伊
2008/6/11  Discussion of Survival Techniques, Ch. 6 Using Humor Speech Drills – Lesson 20 / Present  謝喬伊
2008/6/18  Prepare for Final Exam Presentation  謝喬伊
2008/6/25  Final Exam Project  謝喬伊

七、評量方式 (Evaluation)

八、講義位址 (http://)

九、教育目標